



Minute

IJB Clinical and Care Governance Committee

2pm, Wednesday 28 June 2023

Microsoft Teams

Present:

Councillor Vicky Nicolson (Chair), Robin Balfour, Helen FitzGerald, George Gordon, Jacqui Macrae, and Councillor Claire Miller .

In attendance: Mike Massaro-Mallinson, Allister Mckillop, Jamie Macrae and Joanna Pawlikowska.

Apologies: Peter Knight, Rose Howley.

Declaration of interest: None.

1. Minutes

Decision

To approve the minute of the meeting of the Clinical and Care Governance Committee held on 1 March 2023 as a correct record.

2. Annual Cycle of Business

The Annual Cycle of Business was presented. Members were updated on any changes to future Committee agendas.

Decision

- 1) To agree the updated annual cycle of business.
- 2) To agree to provide an update on recent inspections including good examples of working practice.

- 3) To agree to receive an overview report following quarterly meetings of the Clinical and Care Governance Group, rather than all reports.
- 4) To note that the Health and Safety Report due in August would be deferred to the following meeting.

(Reference – Annual Cycle of Business, submitted.)

3. Outstanding Actions

Members were updated on any outstanding actions.

Decision

- 1) To note that the Self Directed Support Update would be deferred to December when work would be completed.
- 2) To otherwise note the remaining outstanding actions.

(Reference – Outstanding actions, submitted.)

4. Review of Terms of Reference

The Terms of Reference were submitted for review by the Clinical and Care Governance Committee.

Decision

- 1) To agree the revised terms of reference for Clinical and Care Governance Committee (CCGC).
- 2) To refer the Terms of Reference to the EIJB for formal ratification, following discussion and agreement at this meeting.
- 3) To note that officers would consider the role of the Professional Advisory Group.

(Reference – Report by the Interim Chief Officer, Edinburgh Health and Social Care Partnership, submitted.)

5. Adult Support and Protection and Social Work and Social Care Inspections Improvement Plans

Committee considered the improvement plans in response to the Joint Inspection of Adult Support and Protection and the Inspection of Adult Social Work and Social Care in Edinburgh.

Decision

- 1) To note that the Improvement Plan was approved at the Edinburgh Integration Joint Board (EIJB) on 13 June 2023.
- 2) To note that the improvement plan was being monitored by the Performance and Delivery committee for the EIJB and the Policy and Sustainability Committee for the Council.
- 3) To note that an Integrated Impact Assessment would be undertaken, as agreed by the EIJB on 13 June 2023.
- 4) To request that officers consider the role of the Clinical and Care Governance Committee in monitoring the improvement plans.

(Reference - report by the Interim Chief Officer, Edinburgh Health, and Social Care Partnership, submitted.)

6. 2022/23 Annual Assurance Statement

The draft 2022/23 annual assurance statement was submitted for consideration and agreement by the Clinical and Care Governance (C&CG) Committee.

Decision

To note and accept the draft annual assurance statement.

(Reference – Report provided by the Interim Chief Officer, Edinburgh Health and Social Care Partnership, submitted.)

7. Health & Safety Update

An update was provided on the work of the Partnership Health and Safety Group and relevant sub-groups to provide assurance that the health, safety and welfare of staff was being properly managed across the Partnership.

Members were also updated on any health and safety issues arising across the Partnership and the mitigating actions put in place to resolve the issues.

Staff would have a 'Purple Pack' tool available, which was used to undertake risk assessment and mitigate actions. Previously Council and NHS staff used different tools and the 'Purple Pack' combined this into one.

Decision

- 1) To note the information provided in the report.
- 2) To note the schedule of areas next being reviewed would be shared in future reports.
- 3) To note that a report on lone working would be brought to the next meeting of the committee.

- 4) To request an update on training at the next meeting, with a recommendation around integrated manual handling training.

(Reference – Report by the Interim Chief Officer, Operations, Edinburgh Health and Social Care Partnership, submitted.)

8. Care Inspectorate Reports: NE Hub - Re-Enablement service - Housing Support Service; NE Home Care Service Leith - Housing Support Service; North West Hub Re-ablement Service - Housing Support Service; SE Home Care Service Cluster 2 - Housing Support Service; South West Home Care Service Canal - Housing Support Service

The Care Inspectorate reports were presented for information. Members were advised that recent care inspections achieved a 'Very Good' care inspection.

Decision

- 1) To note the information in the reports.
- 2) To note the importance of engagement for further discussion.
- 3) To agree the Chair of the Committee would share the positive feedback and discussion from members at the next EIJB meeting.
- 4) To note that any future reports shared with Committee for information should include an update on complaints.
- 5) To request that future inspection reports be submitted with a covering report.

(References – Reports by the Care Inspectorate, submitted.)

9. Date of Next Meeting

To note that the next meeting was scheduled for Wednesday 30 August 2023 and that this would be a hybrid meeting.